

**GREENHORN CREEK
LANDSCAPING AND LIGHTING DISTRICT 1
COMMITTEE MEETING NOTES
2:00 p.m. Fireside Room @ Greenhorn Creek
Thursday, September 1, 2011**

Members Present: Paul Backowski, Bob Holston, Sal LoFranco, Jack Boeding, Jack Buckman, Bennet Posman and Mike Kristoff

Absent: Jack Buckman

Others Present: Hulises Avila

City Staff: Michael McHatten and Mary Kelly

PUBLIC COMMENTS

Asked the status of the monies reportedly missing from the LLD budget. Melisa and Gary Croletto were researching and the original discrepancy of approximately \$250K has been reduced to less than \$30K. He asked that Melisa provide in writing an explanation of the background and current status.

Direction: Put on agenda for October meeting

1. FINANCE REPORT

a. Monthly account report

There were no reports for July or August.

Direction: City Administrator to ask Melisa to attend October LLD to explain LLD fund discrepancies she and Gary Croletto were working on.

Direction: Melisa to provide LLD with July, August account reports.

b. Approval of change orders, purchase orders and checks

The committee unanimously approved invoice numbers 1036 thru 1041. Also approved were the July invoice for Northstar and invoice to Calaveras First for newspaper ad placement.

Direction: Mary to provide committee with copy of July Northstar invoice and breakdown.

Direction: Place item on October agenda – discussion of V-wedge for water flow to lake.

2. MAINTENANCE

a. Maintenance reports/updates

Hulises provided an update to the committee of maintenance items.

The committee agreed to divide GHC LLD into sections for monitoring by committee members for landscape issues. Reports to be submitted to Paul one week before LLD meeting.

Direction: Mike to provide Jack Boeding and city staff with same LLD information binders as the members use and be compensated for costs for all he provided.

Direction: Division of sections in Greenhorn to monitor:
Section A – Bennet Section D - Sal
Section B – Bob Section E – Jack Buckman
Section C – Paul

- b. Propose rockwork on Selkirk and Smith Flat Road – curb to sidewalk
Sal and Hulises met and agreed that the best solution for continuity on the corner of Selkirk & Smith Flat Road would be to plant lawn. They have discussed the idea with Cassie Turner of the homeowners association who asked how much water will be used. Hulises will check on this.

Direction: Place item on October agenda

3. LANDSCAPE MAINTENANCE

- a. Request for Proposal (RFP)

Direction: Continue to October agenda

Direction: Place item on October agenda regarding arborist

- b. Month-to-month contract

Because the maintenance RFP will not be ready before the current contract expires, the committee agreed to a month-to-month contract with Greenhorn Creek Golf Course beginning November 1st.

Direction: Place item on October agenda

4. STATUS ON WETLANDS RESTORATION & MANAGEMENT PLAN

Bob reported that Kevin Fisher from Horizon visited Greenhorn on 8/24 and 8/30 doing a conditions assessment. He will continue this assessment in September. Kevin has spoken to Kathy Norton from the Army Corp of Engineers who requested a map of property drainages. It was felt by the committee that Kathy's request was in response to the complaint the ACOE received regarding the wetlands several months ago. The committee agreed that any request from the ACOE regarding the complaint should be taken directly to the complainant.

Meeting was adjourned at 3:25 P.M.